

VOCATIONAL PLACEMENT AGREEMENT

made under the Training and Employment Act 2000

BETWEEN:

STUDENT DETAILS:

Full Name _____
Physical address & _____
Postal address (if different) _____
Date of birth _____
Contact telephone number _____
Emergency contact person _____
Emergency phone number _____

OR if student is less than 18 years of age and in the care and control of a parent or guardian

PARENT OR GUARDIAN DETAILS:

Full Name _____
Physical address & _____
Postal address (if different) _____
Date of birth _____
Contact telephone number _____
Emergency contact person _____
Emergency phone number _____

AND

PLACEMENT PERSON DETAILS:

Legal name _____
Trading name (if different) _____
Postal address _____
Contact officer _____
Contact telephone number _____

AND

REGISTERED TRAINING ORGANISATION (RTO) DETAILS:

Legal name _____
Trading name (if different) _____
Postal address _____
Responsible person _____
Contact telephone number _____

WE AGREE to the vocational placement of the student with the vocational placement person on the following terms, covenants and conditions:

1. the provisions of the Training and Employment Act 2000 (the Act) are adopted and incorporated into this Agreement and operate as terms, covenants and conditions of this agreement.
2. the vocational placement commences on: _____ / _____ / _____
3. and concludes on or before _____ / _____ / _____
4. the Vocational placement will occur at (Insert physical address of placement)

5. the national code and name of the course being studied by/delivered to the student is:

Code _____ Name _____

6. a 'training plan' has been agreed to and signed in accordance with sections 126, 127 and 128 of the Act.

(NB A copy of this training plan should be attached to this agreement.)

7. the duration of Vocational Placement constituting the approved training scheme may be up to but not exceeding _____ hours.
8. If this Vocational Placement is for a period of more than 240 hours in one calendar year, then an order of the Industrial Relations Commission pursuant to section 120 (4) of the Training and Employment Act 2000 relating to the student was made on (Insert date of order) / /

(NB A copy of this order should be attached to this agreement if applicable.)

9. As the RTO I have:
 - obtained the liability insurance required under section 125 of The Act
 - obtained the 'Worker's Compensation' cover for the student, section 124 of The Act
 - ensured that the 'Placement Person' has the facilities, range of work and can provide the supervision necessary to ensure the training for the student, section 119 of The Act.
10. The rights and obligations of the parties are as set out in the:
Training and Employment Act 2000 (sections 107 to 132.)
Training and Employment Regulation no. 30 and
Training and Employment Guidelines 3 & 4.

SIGNED, SEALED AND DELIVERED by:

The Student _____

in the presence of _____ this day of 20

The Parent or Guardian if applicable _____

in the presence of _____ this day of 20

The placement person _____

in the presence of _____ this day of 20

The Responsible Person for the RTO _____

in the presence of _____ this day of 20